

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

46

December 21, 2004

**FROM:** ELIZABETH SANCHEZ, Director  
Human Resources Department

**SUBJECT: REPRESENTATIVE FOR CALIFORNIA STATE ASSOCIATION OF COUNTIES,  
EXCESS INSURANCE AUTHORITY (CSAC EIA)**

**RECOMMENDATIONS:** Authorize the interim appointment of Pamela H. Thompson, an independent contractor, to the CSAC EIA Board of Directors and General Liability II, Property, Primary General Liability, Medical Malpractice Committees and Personnel Sub-Committee representing the County of San Bernardino.

**BACKGROUND INFORMATION:** On January 14, 1991 the County joined the CSAC EIA Joint Powers Authority (JPA) to participate in a volume buy Liability program. Since that time the County has joined the JPA's Property, Primary General Liability, Medical Malpractice and Excess Workers' Compensation Programs in addition to several miscellaneous specialty programs.

Pamela H. Thompson, County Risk Manager, was appointed the County representative to CSAC EIA in 1991 when the County joined the JPA. She has been the County's only representative and left County employment on December 8, 2004. Recruitment is underway for a new Risk Manager; however, a new incumbent will not be appointed until early 2005. It is critical that the County retain a representative on the Board of Directors and on the various committees. Pamela Thompson will be completing several special projects for the County under a Purchase Order and has also agreed to represent the County at CSAC EIA meetings at an hourly wage. It is recommended that this appointment be approved to ensure continuity of representation during the interim period before a new Risk Manager is appointed and becomes informed of the CSAC EIA issues.

**REVIEW AND APPROVAL BY OTHERS:** This item has been reviewed by County Counsel (Michael Sachs, Chief Deputy County Counsel, 387-5281) on December 1, 2004 and the County Administrative Office (Daniel R. Kopp, Administrative Analyst, 387-3828) on December 2, 2004.

**FINANCIAL IMPACT:** The total cost of representation, at \$75.00 per hour, is not expected to exceed \$3,500. Payments will be made from the Risk Management budget (IBP RMG) and travel expenses will continue to be paid by CSAC EIA.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item, concurs with the department's proposal, and recommends this item based on the need to have informed representation on the CSAC EIA Board of Directors and various insurance committees during this transition period.

**SUPERVISORIAL DISTRICTS:** All

**PRESENTER:** Elizabeth Sanchez, Director of Human Resources, 387-5570

Record of Action of the Board of Supervisors

46